

ADMINISTRATIVE-INTERNAL USE ONLY

14 April 1987

MEMORANDUM FOR: Chief, Personnel Branch

THRU:

Chief, SES *Qia*
Chief, WEB *Rux*
Chief, ELAADS *SA*

FROM:

SUBJECT: Request for LWOP

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1. Due to personal and family circumstances, I have to take a trip to Brazil, Argentina, and France. Therefore, it is requested that I be granted LWOP for the period 11 May - 27 July 1987.

2. As of the last pay period, I have an annual leave balance of 42 hours and request LWOP to cover the balance of the period I will be away.

Concurrence:

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